



Sheraton Brussels
HOTEL & TOWERS

Hotel Accommodation Sheet

TO BE RETURNED TO THE HOTEL BY :

Quality Week Europe 2002
10 – 16 March 2002

Sheraton Brussels Hotel & Towers
Attn. : Reservations Department
3, Place Rogier
B-1210 Brussels, Belgium
Tel. : +32 2 2243111
Fax. : + 32 2 2243456

Reservation made :

<input type="checkbox"/> Single room at 185,80 EUR	<input type="checkbox"/> Single Club room at 235,80 EUR
<input type="checkbox"/> Double room at 209,80 EUR	<input type="checkbox"/> Double Club room at 259,80 EUR
<input type="checkbox"/> Smoking / <input type="checkbox"/> Non-Smoking	

Above rates include 16% service, 6% VAT, and 9% city tax as well as the buffet breakfast.

Arrival Day/...../..... Time.....	Departure/...../..... Time.....
Name.....	Company.....
Street/N°.....	Fax Number.....
City/Postal Code.....	Credit Card Type : <input type="checkbox"/> Visa <input type="checkbox"/> Amex
Country.....	<input type="checkbox"/> Eurocard/Mastercard <input type="checkbox"/> Diners
Sheraton Club Int'l Nr.....	Credit Card Number.....
Signature.....	Expiry Date.....

IMPORTANT NOTES

1. Booking deadline for the special conference rates : 11 February 2002. After this date the hotel no longer guarantees the availability of rooms at the contracted conference rate.
2. All above hotel rates include tax and service charges and are therefore subject to change without prior notice.
3. Please provide your full credit card number and its expiry date to secure your booking for late arrival (after 16.00 hrs).
4. All hotel payments should be made directly to the hotel upon check-out.
5. In case of early arrival before 15.00 hrs, the room must be reserved the previous night to ensure that the room is available upon arrival.
6. The official check-out time is 13.00 hrs. In case of late departure 50% of the room rate will be charged.
7. Cancellations must be made in writing within 3 (three) days before the scheduled arrival date. If not received, the hotel is entitled to charge 1 (one) night's accommodation fee.
8. The special rate is only valid when reservation is made by use of this form.